Resetting Your @education Password (for staff)

Option 1: Self-Service (Recommended)

If you have a mobile number linked to your account:

1. Click **"Forgot Password"** on the login page.
2. A verification code will be sent to your registered phone number.
3. Enter the code to reset your password.

This is the fastest and most convenient way to regain access.
If your mobile number is not yet registered, the I.T. department can assist you, or you can follow the official setup guide.

Option 2: I.T. Department Reset

If no mobile number is associated with your account:

- The I.T. department can issue you a **temporary password**.
- You must update this password within **7 days**.

Important: Wait at least **24 hours** after receiving your temporary password before attempting to update it.

Self-Service Password Reset (SSPR) Registration

Staff can also register for self-service password resets by setting up three security questions in advance.

Register here: edupassmyaccount.education.vic.gov.au

> ⚠ This must be set up before you need it. Please contact the I.T. department if you require assistance.

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