Authentication

- Adding a Mobile Phone as a Sign-In Method for 2FA
- Guest Wi-Fi Access – Warragul Regional College
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Adding a Mobile Phone as a Sign-In Method for 2FA

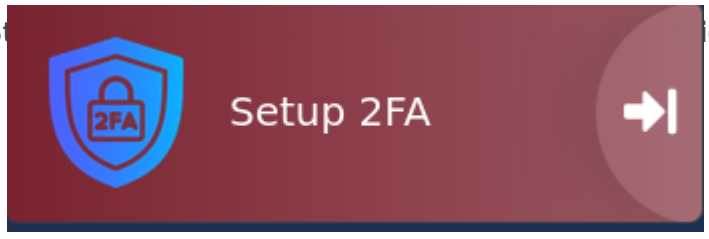
As all staff are required to have **Two-Factor Authentication (2FA)** set up on their `@education` accounts to access Compass and other services, IT strongly recommends **adding your mobile phone number** as an additional sign-in method alongside Microsoft Authenticator.

Why This is Important

- If you get a new phone, IT will **not need to log a ticket with DE** to reset your 2FA.
- Linking a mobile number allows you to **reset your password easily** using a verification code, without relying on security questions.

Step-by-Step Guide

Step 1: Access Security Info

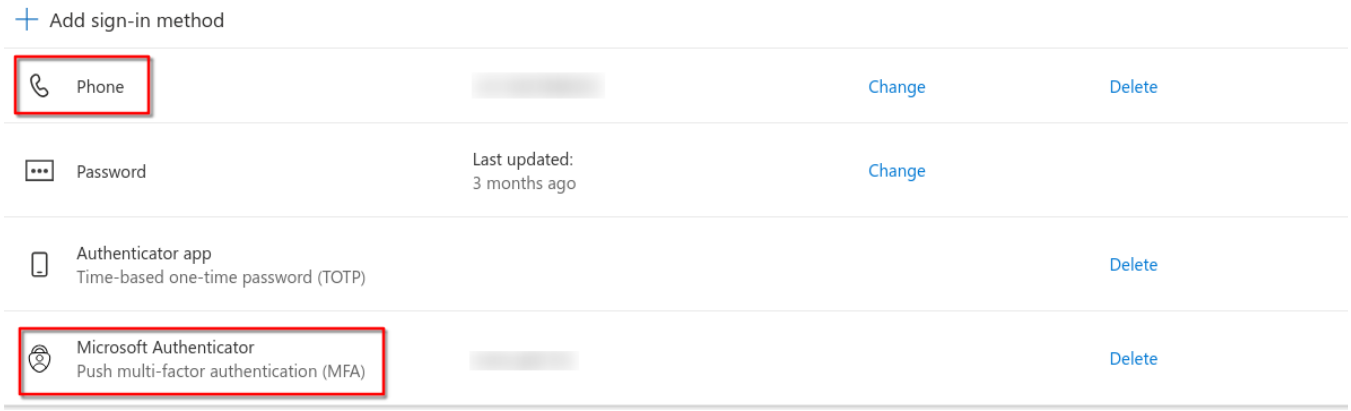
1. From the St

icrosoft Account Security Info page.
2. Sign in with your Education credentials.

> **Tip:** Once signed in, you will see your existing security methods listed.

Step 2: Check Existing Methods

- If both **Phone** and **Microsoft Authenticator** appear, you’re all set.
- If not, continue to Step 3.



Step 3: Add Phone as a Sign-In Method

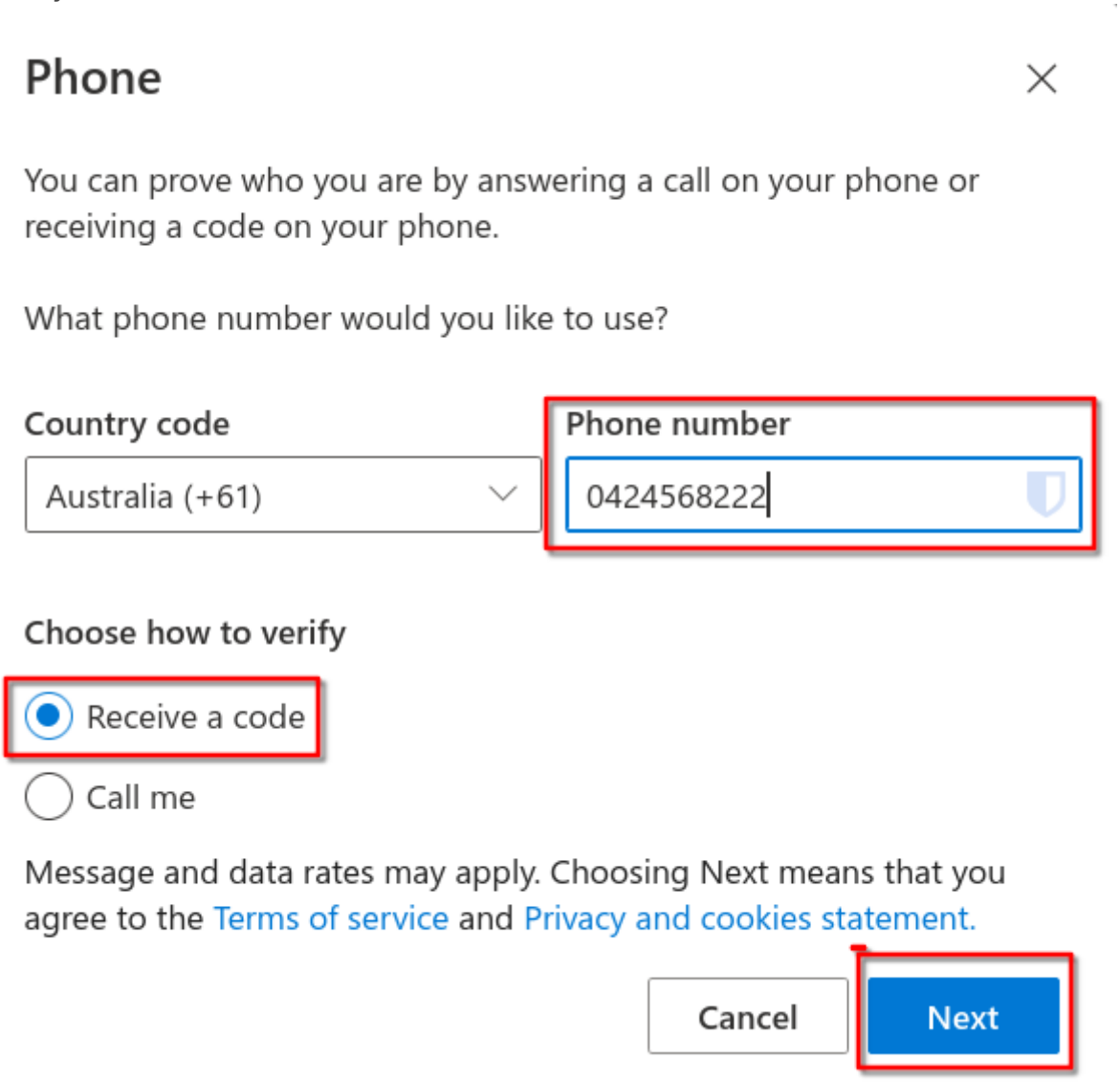
1. Click **Add Sign-in method**.



2. Select **Phone**.



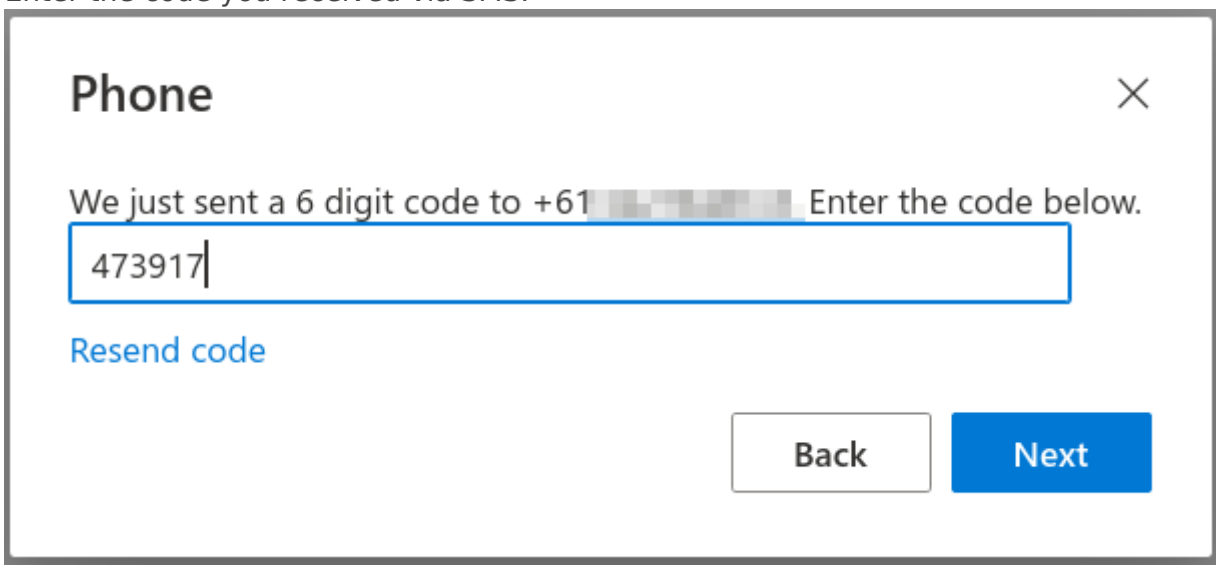
3. Enter your mobile number and set it to receive verification codes via SMS.



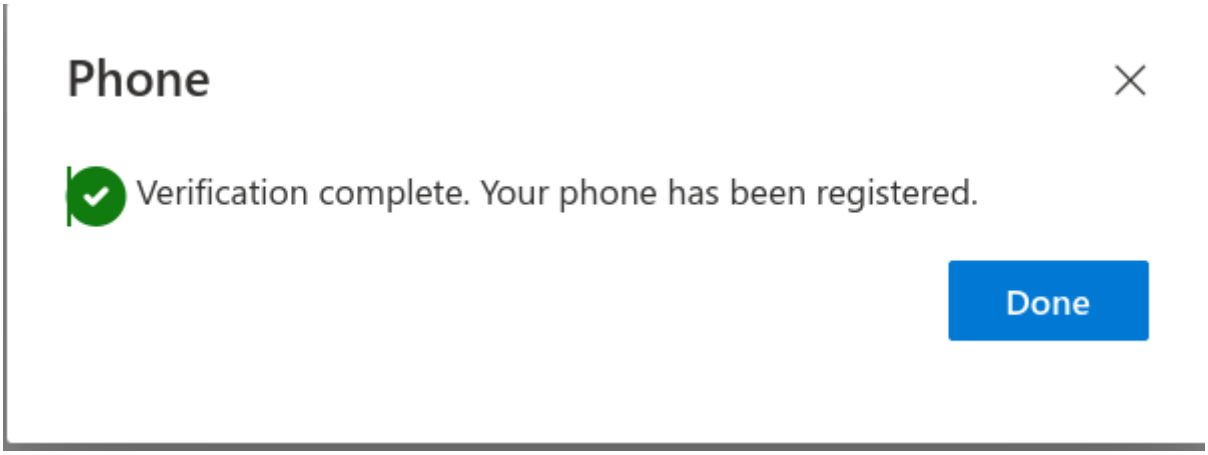
4. Click **Next**.

Step 4: Verify Your Phone

1. Enter the code you received via SMS.



2. Click **Next** to continue.
3. Click **Done** to finish setup.



Important Notes

- If you **get a new phone or new phone number**, update your Microsoft Account security methods immediately.
- For a **new phone**, you will need to **remove and re-add the Microsoft Authenticator app**, as data does not transfer automatically.
- For a **new phone number**, update your security settings to continue receiving SMS codes without interruption.

> Following these steps ensures you always have reliable access to your account and can reset your password without delays.

Guest Wi-Fi Access – Warragul Regional College

To use the **guest Wi-Fi network** at Warragul Regional College, you need either a **daily registration code** or login credentials.

To obtain a code or credentials, please contact the **WRC School IT Department**.

> **Note:** If you will be at WRC for **more than 2 days**, please see the IT department to have an account set up. This will allow you to **connect without registering a new account each day**.

Connecting with Credentials (Username & Password)

1. Connect to the **eduSTAR_Guest** network.
   - No password is required initially.
2. Once connected, you will be **redirected to a login or registration page**.
3. Enter the credentials provided to you and click **Login**.
4. You should now have internet access.
5. **Tip:** Save your username and password – you can use them to reconnect later without needing a new registration.

Connecting with a Daily Code

1. Connect to the **eduSTAR_Guest** network.
   - No password is required initially.
2. You will be **redirected to a login or registration page**.
3. **Complete the registration form** to create a temporary account for the day.
   - Once registered, you will be **emailed a username and password**.

4. Enter the provided credentials and click **Login**.
5. You should now have internet access.

> **Important:**
>
> - Daily accounts are valid for **one day only**.
> - If you register again on a different day, you must use a **different username**.

Additional Resources

- A DE-provided **Self-Register Guide** can be found here.
- For more information and user guides, please click here.

Known Errors / Issues

Error: End time is before current date/time

- This indicates a **problem with your browser cache**.
- Clear your cache and attempt registration again.
- If the issue persists, contact the IT department for assistance.

Set up the Microsoft Authenticator app

Set up the Microsoft Authenticator app as your verification method - Microsoft Support

Microsoft Authenticator - Apps on Google Play

Microsoft Authenticator on the App Store (apple.com)