

AV-Equipment

- How to use the Auditorium (IAC) AV switcher

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The top row contains **outputs**, the bottom row contains **inputs**.

Please do not touch anything below the AV switcher unless you have consulted IT first.

From Laptop >

If coming from **laptop HDMI**, on the **input** buttons row (bottom row):

- Ensure that **your HDMI port number** (left side) is selected while **Video** is selected (right side).
- Ensure that **your HDMI port number** (left side) is selected while **D-Audio** is selected (right side).

HDMI port on wall

There are laptop HDMI ports available around the Auditorium.

One either side of the stage, atop the stairs below AV room window, and one inside the

AV room.



From Desktop >

If coming from the **desktop computer** in the AV room, on the **input** buttons row (bottom):

- Ensure that **number 1** (left side) is selected while **Video** is selected (right side).
- Ensure that **number 1** (left side) is selected while **D-Audio** is selected (right side).

To Projector >

If sending to the **projector**, on the **output** buttons row (top):

- Ensure that **number 1** (left side) is selected while **Video** is selected (right side).
- Ensure that **number 1** (left side) is selected while **D-Audio** is selected (right side).

Ensure the projector is turned on via the remote.

There should be no need to press **anything** on the projector remote but the power button, **all** AV functionality is controlled via the AV room switcher as pictured above.

To Desktop >

To **mirror** your laptop screen to the desktop computer, on **output** buttons row (top):

- Ensure that **number 2** (left side) is selected while **Video** is selected (right side).