

Canteen menu Availability

To edit an Availability, click the associated edit pencil icon. You can change who can order, Order closing times etc.

Within each Availability you can set how items are available. By default all items in the menu are available for ordering Online and in the Canteen. If you need to change this, select the item or items, click 'Selected' and then 'Change Order Status'.

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Menu Items Tags **Availabilities** Orders Reports

+ Add Availability Selected

Date	Service Period	Order Closing Time	Cancellation Closing Time	Can Order	Items
<input type="checkbox"/> Thursday, 15 November 2018	01:11 PM - 01:53 PM	15/11 09:30 AM	15/11 10:30 AM	Parents, Students, Staff	16
<input type="checkbox"/> Monday, 19 November 2018				Parents, Students, Staff	16
<input type="checkbox"/> Tuesday, 20 November 2018				Parents, Students, Staff	16
<input type="checkbox"/> Wednesday, 21 November 2018				Parents, Students, Staff	16
<input type="checkbox"/> Thursday, 22 November 2018				Parents, Students, Staff	16
<input type="checkbox"/> Monday, 26 November 2018				Parents, Students, Staff	16
<input type="checkbox"/> Tuesday, 27 November 2018				Parents, Students, Staff	16
<input type="checkbox"/> Wednesday, 28 November 2018				Parents, Students, Staff	16
<input type="checkbox"/> Thursday, 29 November 2018				Parents, Students, Staff	16
<input checked="" type="checkbox"/> Monday, 03 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Tuesday, 04 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Wednesday, 05 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Thursday, 06 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Monday, 10 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Tuesday, 11 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Wednesday, 12 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Thursday, 13 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Monday, 17 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Tuesday, 18 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Wednesday, 19 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Thursday, 20 December 2018				Parents, Students, Staff	16
<input type="checkbox"/> Tuesday, 29 January 2019				Parents, Students, Staff	16

Edit Availability: Monday, 03 December 2018

Availability

Start: 01:11 PM Select a period...
Finish: 01:53 PM Select a period...
Ordering Closes: 09:30 AM 03/12/2018
Cancelling Closes: 10:30 AM 03/12/2018

Parents/Students can order: Staff can order:

Search for an item... Selected

Item	Status
<input type="checkbox"/> Hamburger	Order Online And In Canteen
<input type="checkbox"/> Hotdog	Order Online And In Canteen
<input type="checkbox"/> Pizza	Order Online And In Canteen
<input type="checkbox"/> Cup of Noodles	Order Online And In Canteen
<input type="checkbox"/> Sushi	Order Online And In Canteen
<input type="checkbox"/> Salad Sandwich	Order Online And In Canteen
<input type="checkbox"/> Chocolate Cake	Order Online And In Canteen

Save Close

Change the status of the selected item by clicking the 'Change Order Status' button and selecting the desired status. Click 'Save' to update your changes.

Edit Availability: Monday, 03 December 2018

Change Order Status

Select a Status...

- Order Online And In Canteen
- Order Online Only
- Purchase In Canteen Only
- Sold Out
- Unavailable

Order Online And In Canteen	Item is available for order both online and at the Canteen.
Order Online Only	Item is only available for Online ordering.
Purchase In Canteen Only	Item can only be purchased in the Canteen. If attempting to order online item will show in menu as greyed out and state can be purchased in Canteen.
Sold Out	Item will be unable to be selected and show as 'Sold Out'.
Unavailable	Item will be unable to be selected and show as 'Unavailable'.

To remove an Availability if you are no longer wanting that menu on that date, select the applicable Availability (or Availabilities) from the list, click 'Selected' and then click 'Archive'.

Lunch Menu (Mon - Thurs)

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Menu Items		Tags	Availabilities	Orders	Reports			
+ Add Availability		Selected						
<input type="checkbox"/>	Date	Archive	Service Period	Order Closing Time	Cancellation Closing Time	Can Order	Items	
<input type="checkbox"/>	Thursday, 15 November 2018		01:11 PM - 01:53 PM	15/11 09:30 AM	15/11 10:30 AM	Parents, Students, Staff	16	
<input type="checkbox"/>	Monday, 19 November 2018		01:11 PM - 01:53 PM	19/11 09:30 AM	19/11 10:30 AM	Parents, Students, Staff	16	
<input checked="" type="checkbox"/>	Tuesday, 20 November 2018		01:11 PM - 01:53 PM	20/11 09:30 AM	20/11 10:30 AM	Parents, Students, Staff	16	
<input checked="" type="checkbox"/>	Wednesday, 21 November 2018		01:11 PM - 01:53 PM	21/11 09:30 AM	21/11 10:30 AM	Parents, Students, Staff	16	
<input checked="" type="checkbox"/>	Thursday, 22 November 2018		01:11 PM - 01:53 PM	22/11 09:30 AM	22/11 10:30 AM	Parents, Students, Staff	16	
<input type="checkbox"/>	Monday, 26 November 2018		01:11 PM - 01:53 PM	26/11 09:30 AM	26/11 10:30 AM	Parents, Students, Staff	16	

Revision #1

Created 12 February 2025 03:34:35 by Dean Radford

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