

How to Map a Network Share to a Drive Letter

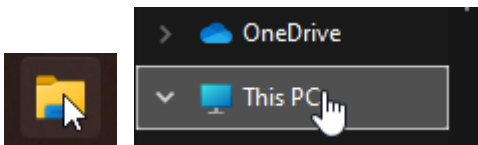
📋 What You'll Need:

- The path to the network share (e.g., `\\servername\sharename`)
- Optional: Username/password if required by the network share

? Step 1: Open File Explorer / This PC

Instructions:

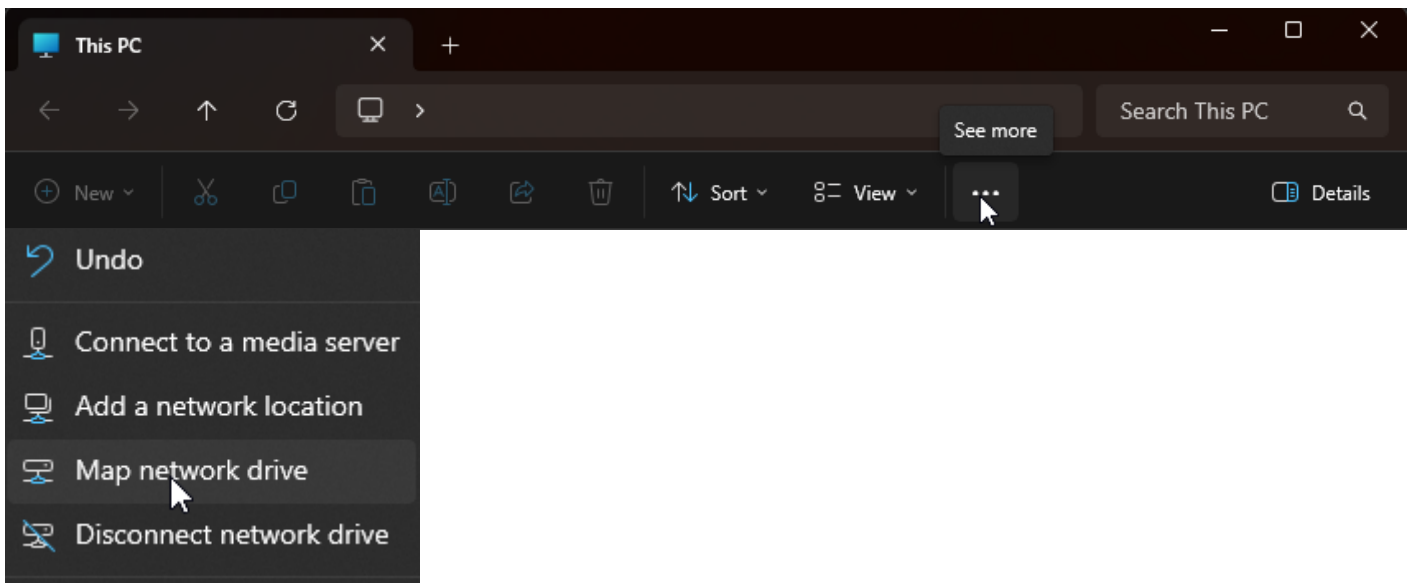
- Press `Windows + E` to open **File Explorer**
- Or click the **folder icon** in the taskbar
- If you are not already in there, In the left-hand sidebar, click on **This PC**



? Step 2: Click "Map Network Drive"

Instructions:

- In the top toolbar, click on the **three-dot menu** (...)
- Choose **"Map network drive"**



? Step 3: Choose Drive Letter and Folder Path

Instructions:

- Select an available **Drive Letter** (like `Z:`)
- In the **Folder** field, type the path to the network share (e.g., `\\ServerName\ShareName`)
- Optionally, check:
 - ☐ **Reconnect at sign-in** if you want it to persist
 - ☐ **Connect using different credentials** if needed

What network folder would you like to map?

Specify the drive letter for the connection and the folder that you want to connect to:

Drive:

Folder:

Example: \\server\share

☒ Reconnect at sign-in

☐ Connect using different credentials

[Connect to a website that you can use to store your documents and pictures.](#)

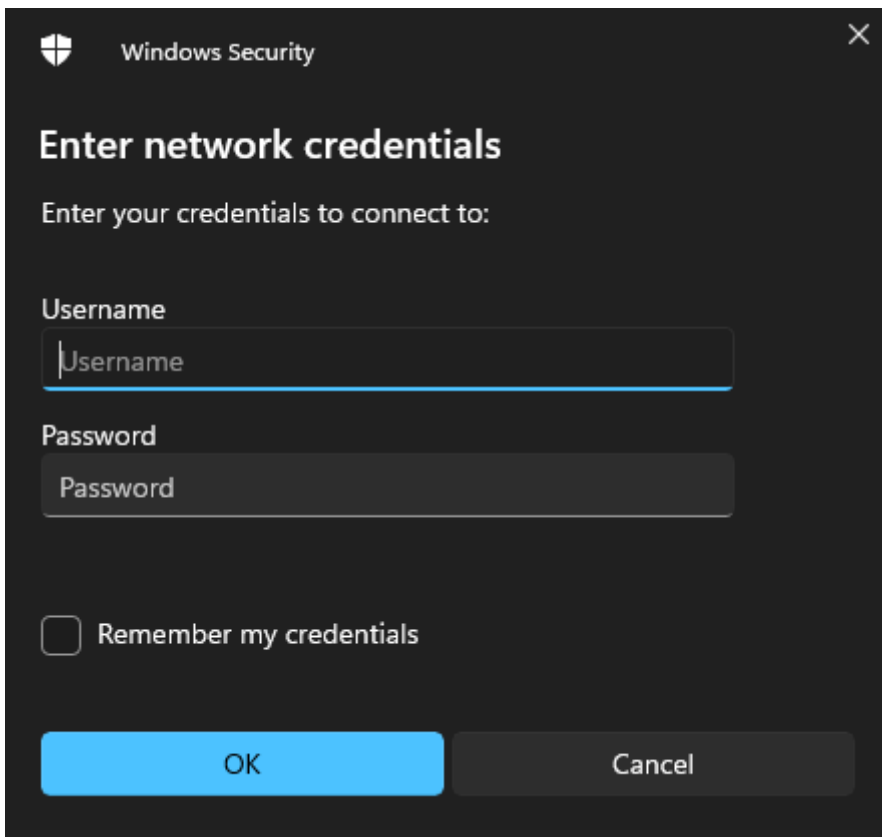
Finish

Cancel

? Step 4: Enter Network Credentials (if prompted)

Instructions:

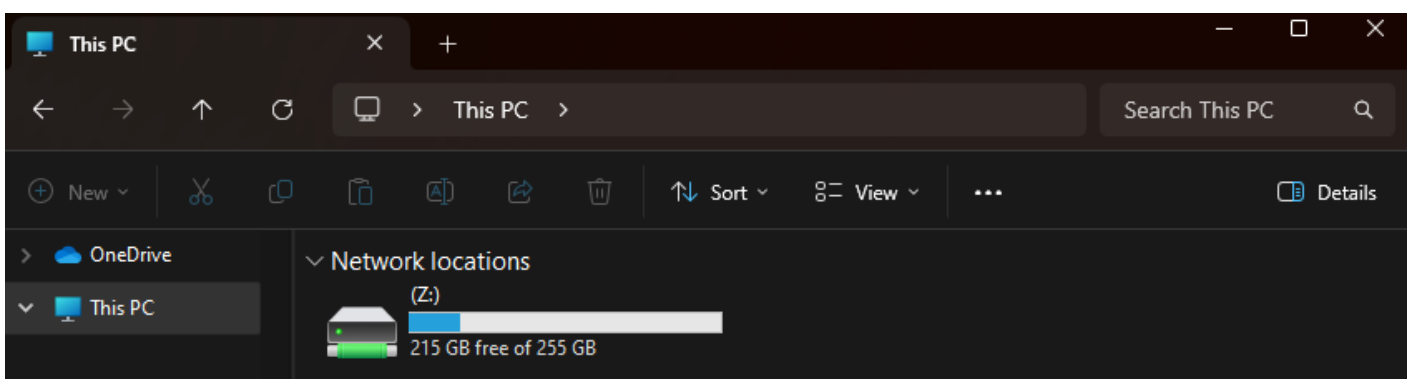
- If the share requires a username/password, a login prompt will appear.
- Enter your **credentials**, and check **Remember my credentials** if you don't want to enter them every time.



? Step 5: Access the Mapped Drive

Instructions:

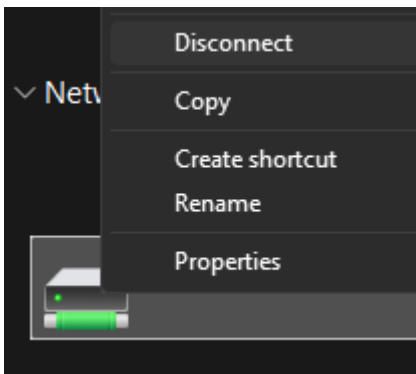
- You'll now see the new drive in **This PC** under **Network Locations**
- You can open it just like any other folder / drive.



? Done!

You've successfully mapped a network drive to a drive letter in Windows 11. It will now show up in File Explorer every time you log in (if you selected the "Reconnect at sign-in" option).

If you want to remove this mapped drive at any time, simply **right click** it and choose **disconnect**.



Revision #5

Created 23 June 2025 23:24:15 by Dean Radford

Updated 24 June 2025 05:52:34 by Matthew Krins