How to Map a Network Share to a Drive Letter

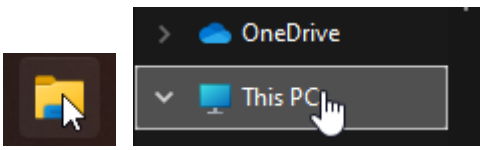
□□ What You'll Need:

- The path to the network share (e.g., `\\servername\sharename`)
- Optional: Username/password if required by the network share

□□ Step 1: Open File Explorer / This PC

Instructions:

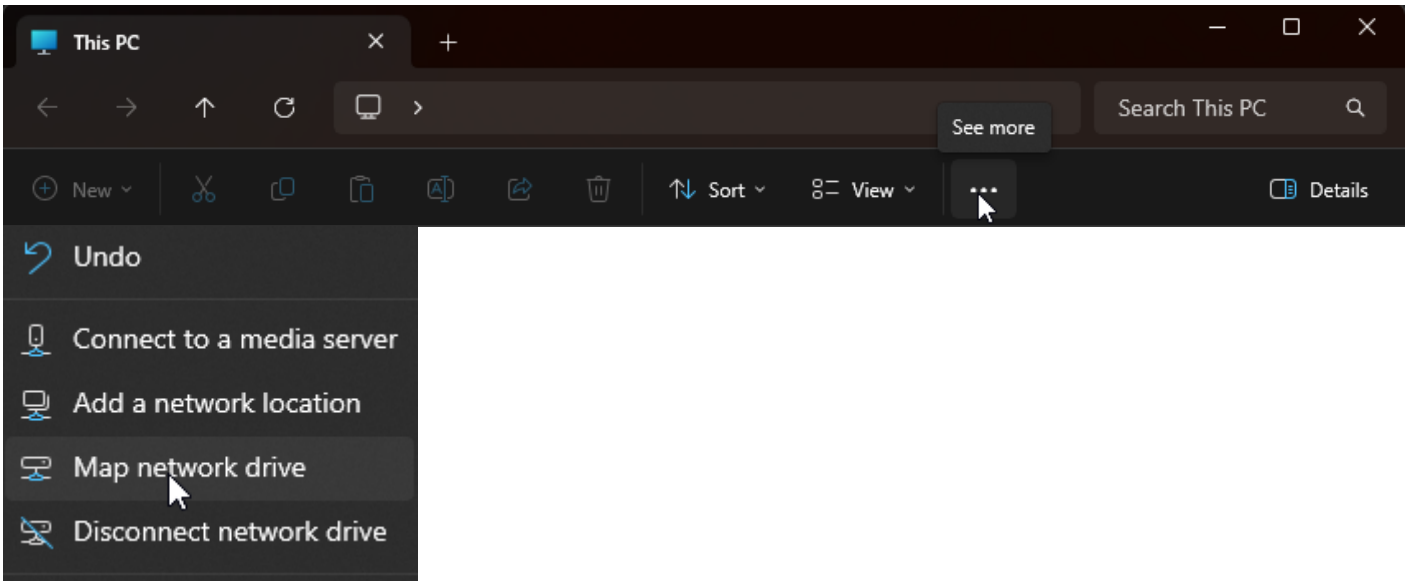
- Press `Windows + E` to open **File Explorer**
- Or click the **folder icon** in the taskbar
- If you are not already in there, In the left-hand sidebar, click on **This PC**



□□ Step 2: Click "Map Network Drive"

Instructions:

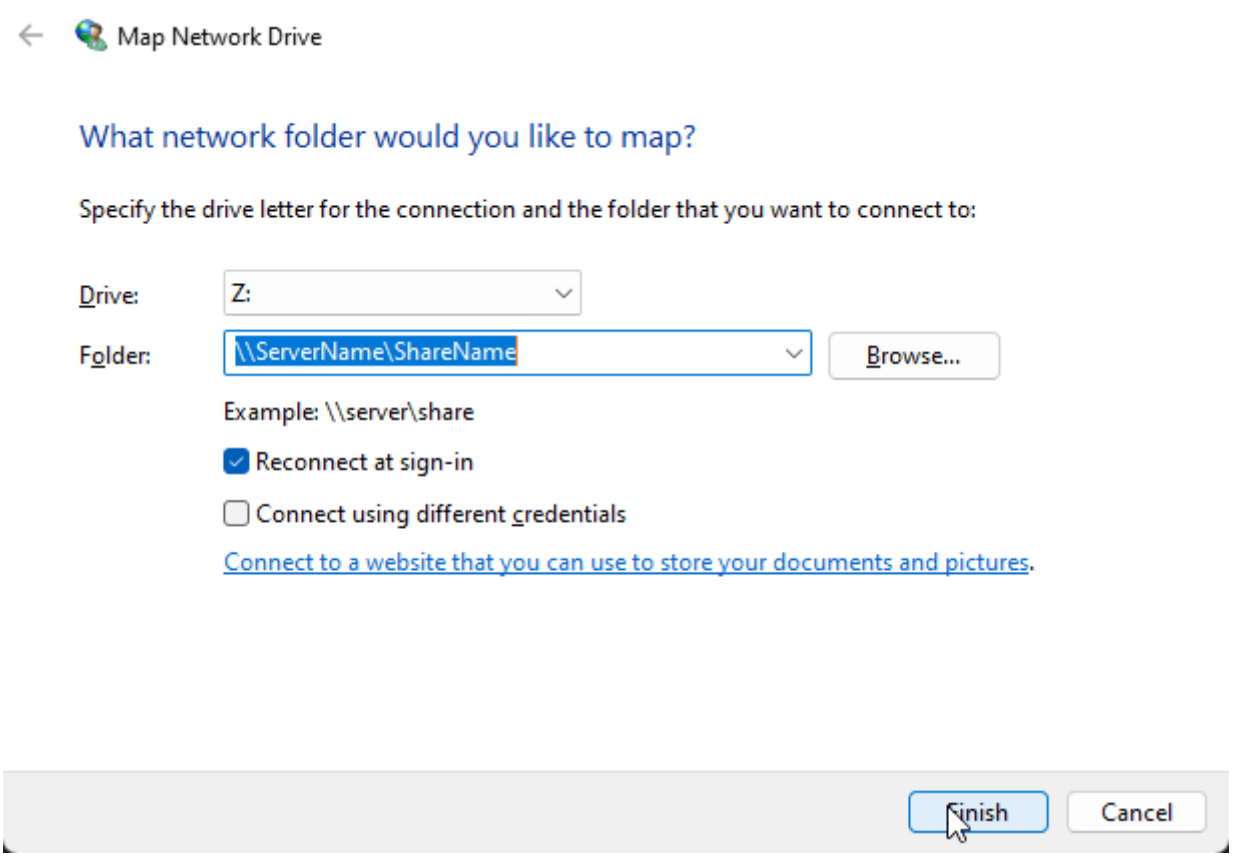
- In the top toolbar, click on the **three-dot menu** (`...`)
- Choose **"Map network drive"**



□□ Step 3: Choose Drive Letter and Folder Path

Instructions:

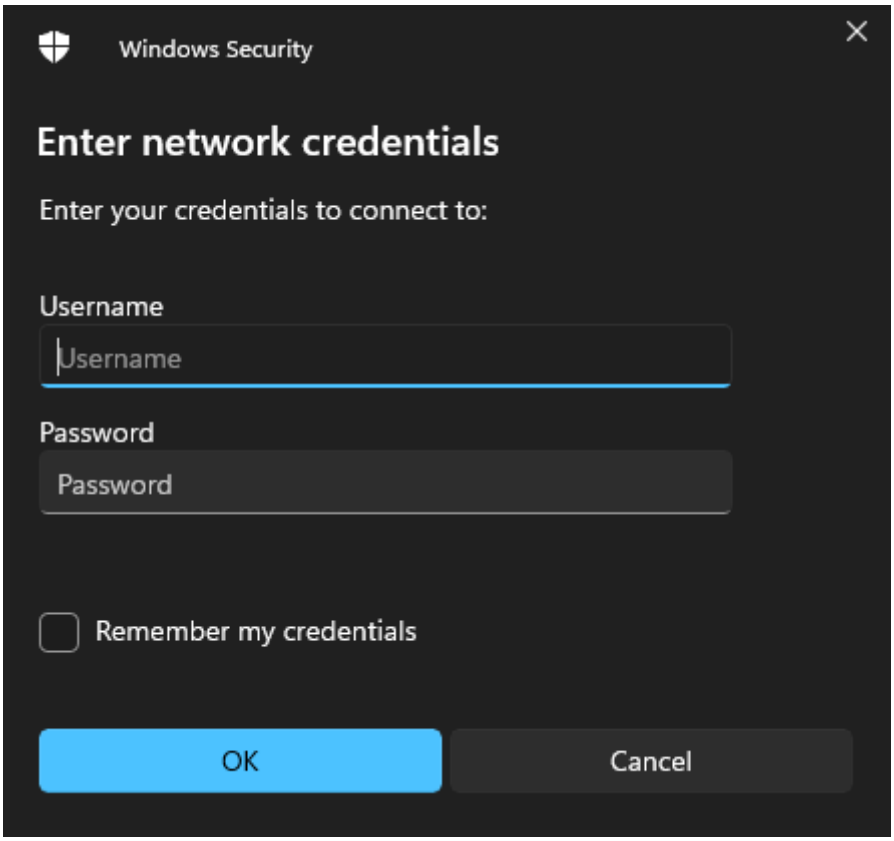
- Select an available **Drive Letter** (like `Z:`)
- In the **Folder** field, type the path to the network share (e.g., `\\ServerName\ShareName`)
- Optionally, check:
  - □ **Reconnect at sign-in** if you want it to persist
  - □ **Connect using different credentials** if needed



□□ Step 4: Enter Network Credentials (if prompted)

Instructions:

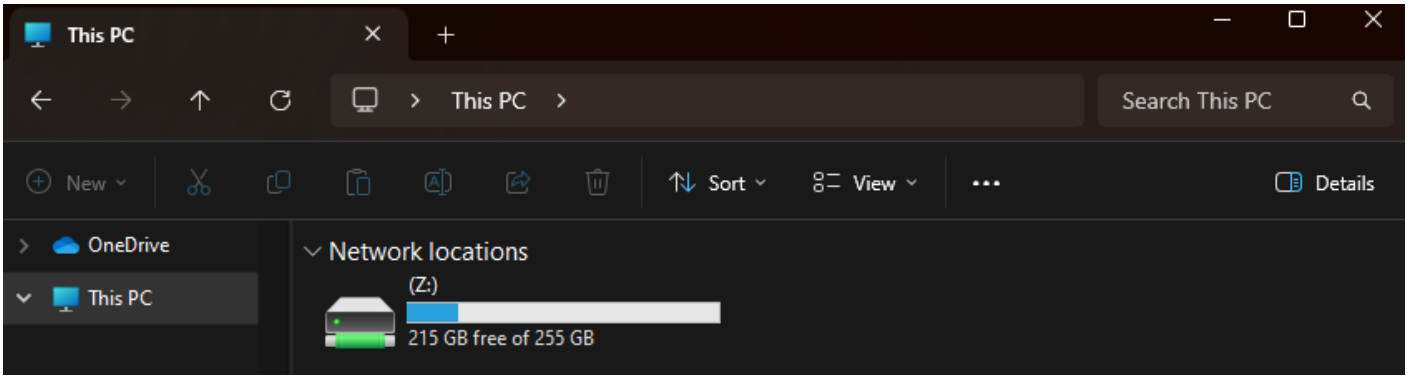
- If the share requires a username/password, a login prompt will appear.
- Enter your **credentials**, and check **Remember my credentials** if you don’t want to enter them every time.



Step 5: Access the Mapped Drive

Instructions:

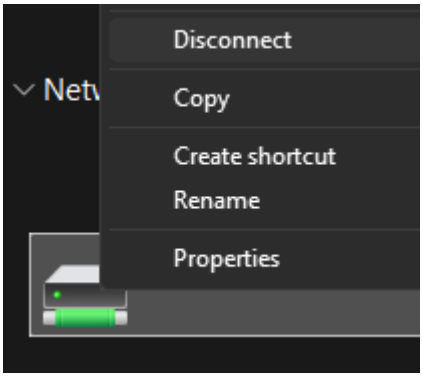
- You'll now see the new drive in **This PC** under **Network Locations**
- You can open it just like any other folder / drive.



Done!

You’ve successfully mapped a network drive to a drive letter in Windows 11. It will now show up in File Explorer every time you log in (if you selected the “Reconnect at sign-in” option).

> If you want to remove this mapped drive at any time, simply **right click** it and choose **disconnect**.



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