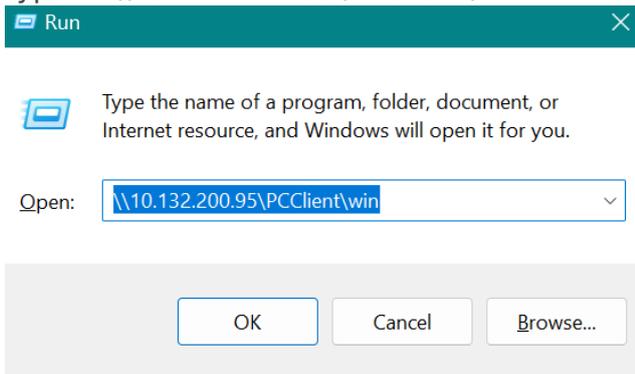
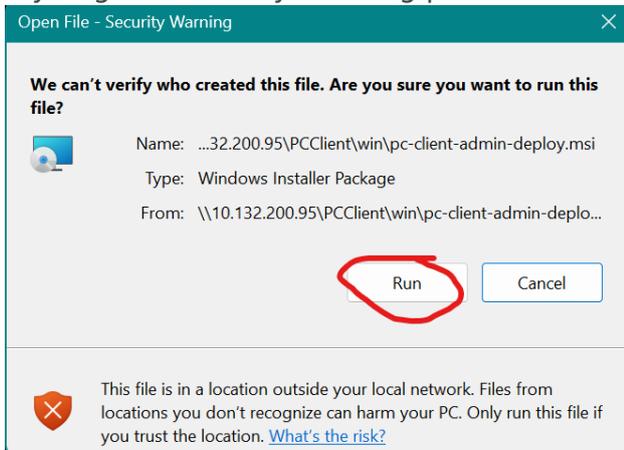


Installing Papercut Client Windows

1. Open run WinKey+R
2. type in \\10.132.200.95\PCClient\win



3. find pc-client-admin-deploy.msi then double click to run the installer
if you get a Security Warning please click run



4. If you get a UAC message, click on yes
5. once the install is complete you will be able to select the account to charge when printing a document

Print Job Notification

Print Job Notification

Confirm the print and select the print action

Print job details

Document name *print test - Notepad

Printer 8827sprint01\Library Office

Pages 1 (Grayscale) Cost \$0.005

Print job actions

Charge to my personal account

Charge to shared account

Account Administration

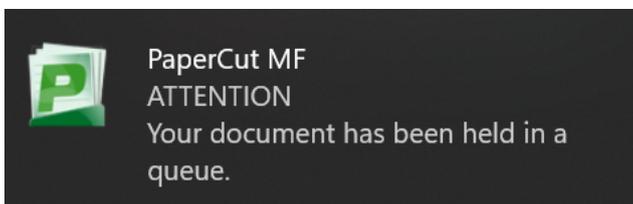
Charge to shared account using PIN / Code

PIN / Code

Apply to all documents in queue (Jobs: 1)

This is useful when printing to a desktop printer instead of a multi-function device (MFD). With an MFD, you can use PaperCut to select an account and release the print job directly from the device.

When printing to the 8827-Follow-Me print queue, you can also use the PaperCut client to select the account to charge. However, this does not release the print job; you will still need to go to the MFD to release it.



Revision #5

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